



Bangladesh College of Physicians and Surgeons (BCPS)  
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Research and Training Monitoring Department (RTMD)

## Guidelines for Dissertation/Thesis Guides

Submission of protocol on a chosen topic, its approval from Research and Training Monitoring Department (RTMD) of BCPS and preparing a dissertation/thesis acceptable to the College, is mandatory for all candidates aspiring to appear in the FCPS-II examination.

### **Principles:**

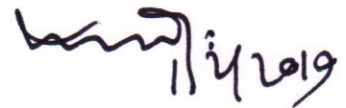
1. A Professor and Associate Professor (FCPS of equivalent) should be the guide of a dissertation/thesis.
2. Guide and trainee must work in the same Institute excepting any special situation.
3. An Assistant or Associate professor (FCPS of equivalent) of the same institute except may be the co-guide of each dissertation/thesis. Guide's consent is mandatory for becoming a co-guide.
4. Guide and co-guide may be changed in case of transfer of the trainee or guides or in any special situation with the prior permission of RTMD.
5. A guide is expected not to guide more than 6 dissertation/thesis for BCPS at a time.
6. Protocol should be submitted by the college at least 18 months prior to the date candidate desires to sit for the final FCPS II examination.
7. Dissertation/Thesis must be submitted six months before the date of examination in which the trainee desires to appear.
8. Research work (data collection) should be started after the approval of synopsis on selected topic during the training period of the candidate.
9. Review articles will no longer be accepted as dissertation/thesis.

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## Dissertation/Thesis Guide's tasks

1. Guide will guide the trainee in all the steps from identification for the topic, development of protocol, data collection, analysis and writing of the dissertation/thesis.
2. Guide must go through the proposal and once satisfied guide will forward the proposal to BCPS. Once work is completed and the trainee has thoroughly revised the dissertation/thesis, it should be submitted to the guide at least 4 weeks prior to the date of submission to the college. Guide will critically examine the work before signing and taking the guides responsibility of the work.
3. The trainee shall start the work after the acceptance of protocol by BCPS.
4. The trainee should be continuously monitored by guide during the whole period of research work.
5. Guide is expected to sit with the trainee as frequently as needed to evaluate the progress of the work and advice the trainee.
6. Once the dissertation/thesis is submitted, it must not be submitted to any other institution for any other postgraduate diploma or degree. Violation of this rule will render the trainee liable to punitive action which may include cancellation of Fellowship.
7. If the trainee copies someone else's dissertation/thesis, he/she will be liable for a punitive action which may include debarring him/her from appearing at FCPS II examination.

 11/4/2019

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