

Sample of Forwarding Letter for Dissertation/Thesis Protocol

Date:

To

The Honorary Director (RTM)

Bangladesh College of Physician & Surgeons

Mohakhali, Dhaka-1212.

Subject: Prayer for Approval of the title for dissertation/thesis.

Sir/Madam,

With due respect, I would like to inform you that I have passed FCPS-I in held in January/July, 20..... & FCPS Mid-Term/ FCPS/MS/MD/

FCPS Preliminary examination in held in January/July, 20.....

I like to do my dissertation/thesis on the following title under the guidance of Professor/Dr. He/She has given his/her kind consent to become the guide of my study.

Title: (Bold)

Guide: (Name)

Co-Guide: (Name)

I would therefore, be highly obliged if the title of my dissertation/thesis is approved through necessary process.

Sincerely yours,

Signature with date

(Dr.)

Present posting with address

Mobile:

Email:

Enclosures:

- 1.
- 2.
- 3.

Handwritten signature

Handwritten signature and date 25/12/22

Handwritten signature and date 29/12/22

[N.B: Application must be forwarded by Guide with signature & seal]